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5 December 1986**MEMORANDUM FOR: Director of Central Intelligence****FROM: William F. Donnelly**
Deputy Director for Administration**SUBJECT: Weekly Report for Period Ending 5 December 1986**

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2. An Employee Bulletin will announce the spring semester of the redesigned Agency Off-Campus Program. The curriculum emphasizes training requirements unique to the Agency while enabling students to receive transferable University of Virginia college credit. Ten new courses in the areas of accounting, procurement, information science and international area studies will be offered along with a new certificate program in information science.

3. EXITO, the Office of Training and Education's new interactive, computer-driven videodisc system for Survival Spanish training, was officially inaugurated on 24 November 1986.

4. Recruitment protests continued this week, resulting in a number of arrests at the University of Massachusetts.

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At a hotel presentation in St. Paul, Minnesota, recruiters encountered several demonstrators posing as applicants. The demonstrators accepted the initial interview sheet and the Short Employment Test (SET), answering the questions with anti-CIA comments. The recruiters were able to conduct briefings and tested 24 legitimate applicants.

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5. Agency employees covered under the Civil Service Retirement System (CSRS) soon will be able to take advantage of the provision in the Federal Employees Retirement System (FERS) Act that will allow them to withdraw all of their contributions to their retirement system when they retire. The regulations approved by the Office of Management and Budget were published in the Federal Register on 28 November 1986 and take effect immediately. Agency draft regulations that would enable employees covered under the CIA Retirement and Disability System (CIARDS) to take advantage of the lump sum payment now can be forwarded to the Congressional Intelligence Committees for approval. Retirees who elect lump-sum options will receive annuities reduced by 6 to 10 percent. The full tax consequences of lump-sum payments will not be known until the Internal Revenue Service publishes its tax tables in the near future. We understand that most of the lump sum payment will be subject to taxation as ordinary income.

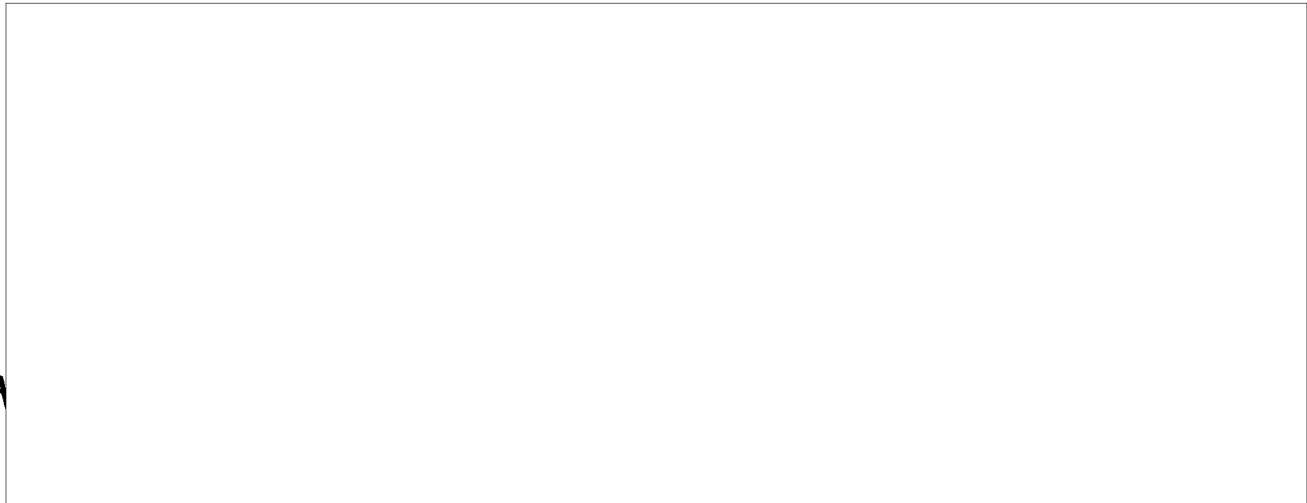
6. The Office of Personnel has processed employees' refunds of excess reserves for the Association Benefit Plan (ABP), the Agency's health insurance program.

7. As of 28 November the Agency's Combined Federal Campaign (CFC) officially had received and audited contributions totalling \$252,221, 56 percent of the Agency goal of \$450,000. Vice Chairpersons also have reported contributions enroute which ultimately will bring our total CFC contributions to \$321,349, or 71 percent of our goal. We have encouraged Directorates to step up their campaigns if we are to meet this year's overall goal.

9. On 1 December 1986 the Office of Finance (OF) distributed to senior Agency managers the Agency's Annual Financial Report for the Fiscal Year ending 30 September 1986. This was the second year the report was prepared using an IBM personal computer application developed by OF personnel and the earliest this report has been distributed in recent memory.

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14. Twenty-nine Security Protective Officers (SPOs) are scheduled to assume full-time responsibilities from GSA guards at NPIC on 28 December.

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William F. Donnelly

-3-

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